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3 July 1952

MEMORANDUM

FOR:

Deputy Director of Training (General)

FROM:

Chief, Plans and Policy Staff

SUBJECT: Weekly Activities Report -- Period 26 June - 3 July

I. Projects in Process

Project 51-7, Administrative Training Program. Action on this project upheld pending completion of action on the budget.

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2. SNO CHANGE

Project 52-4, A Bill for Training Federal Civilian Officers and Employees. Awaiting draft of revised bill from Legislative Liaison Officer.

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5. Project 52-18, Staff Study on Training for New Personnel. Draft of recommendations to clarify the term "professional" as used in the Career Service Committee report in process. Awaiting O/P canvass on estimates re enrollment of professional personnel in B.I.C. (See Project 52-33.)

Project 52-19, CIA Regulation Project out of suspense 25X1A but inactive.

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7. Project 52-22, Chinese Language Project. Meeting with 0/0 on this project held up pending completion of action on the budget.

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- 8. Project 52-27, Official Correspondence. Notice being revised in line with comments, and coordinated with
- 9. Project 52-30, Seminar on International Labor Relations. Further analysis of the material available on this project indicated a complete lack of a statement of purpose or objective to be reached from this program or the requirements of the interested offices. A meeting with 25X1A9a the OPC project officer for this proposed seminar, was held to determine what the objective of such a course should be and what were the requirements of the interested effices. Mr concurred fully that it would be impractical to plan a program without first having determined the objective of the contemplated training and to know the requirements of the participating offices. did not know what the objective of the training should be or what the requirements of his office would be. He will obtain this information and forward it to this office. We will then be in a position to consult with on setting up the program.

10. Project 52-33, Space for O/TR Expansion. Draft of proposal to solve space problems involved in O/TR expansion in process.

11. Project 52-31, Lip Readers. Project will cost \$1,500.00 total and will require 6 weeks full-time training or 3 months half-time. DD/TR(G) is investigating the desirability and feasibility of undertaking this project.

II. Projects in Suspense

- 1. Project 51-6, Survey of Non O/TR Training Activities.
- 2. Project 51-9, A National Intelligence Course.
- 3. Project 51-10, Intermediate Intelligence Course.
- 4. Project 51-21, Area and Language Specialists.
- 5. Project 52-8, National Security Presentations.
- 6. Project 52-24, Personnel Policy for TR(G).

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